

# OFFICE OF THE TOWN CLERK

P. O. Box 25749,

KAMPALA – UGANDA

#### THE REPUBLIC OF UGANDA

Tel**: 0414696923**

IN ANY CORRESPONDENCE ON

THIS SUBJECT PLEASE QUOTE

KMC/201/1

## KIRA MUNICIPAL COUNCIL

**WAKISO DISTRICT**

**Invitation for Prequalification of Service Providers for the provision of Works, Goods, Services for the FY 2021/2022, provision of various supplies and services under framework Contract arrangement for the FY 2021/2022 and enforcement of collection revenue from various sources of Kira Municipality.**

1. Kira Municipalityis in the process of prequalifying /soliciting, competent firms/ Companies, individuals and Associations for the provision of the above works, Services and supplies for the Financial Year 2021/22,

**Procurement Reference Number: Kira781/Preq/2021-22/00001 FOR FINANCIAL YEAR 2021/22,**

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| **PREQUALIFICATION CATEGORY A (I) – WORKS** | |
| CODE | ITEM |
| Lot 1 | Construction of Buildings and Toilets |

**PREQUALIFICATION CATEGORY A (II) - SUPPLIES**

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| CODE | ITEM |
| Lot 1 | Office and school Furniture |
| Lot 2 | Office equipment including ; computers, photocopiers, printers , cameras etc |
| Lot 3 | Agricultural and veterinary products, drugs and vaccines |
| Lot4 | Local breeding chicken, Poultry Layers, Broilers and health kits |
| Lot 5 | Supply of industrial sewing/knitting machines |
| Lot 6 | Supply and installation of energy saving stoves |
| Lot 7 | Supply and installation of road name signage |

**PREQUALIFICATION CATEGORY A (III) – SERVICES**

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| CODE | ITEM |
| **a)** | CONSULTANCY SERVICES |
| Lot 1 | Valuation of ratable properties and Assets |
| **b)** | NON CONSULTANCY SERVICES |
| Lot 1 | Debt collection & Auctioneers |
| Lot2 | Provision of Insurance Services |
| Lot 3 | Maintenance/Servicing & repairs of Motor vehicles & Motor Cycles |
| Lot 4 | Provision of Legal Services |
| Lot 5 | Provision of engraving services |
| Lot 6 | Examination of food handlers, beverages and saloon operators |
| Lot 7 | Expression of interest to collect and manage garbage from selected areas of Kira Municipal Council |
| Lot 8 | Expression of interest to collect and manage medical waste in Kira Municipality. |
| Lot 9 | Provision of Environmental Impact Assessment Services |
| Lot 10 | Collection of revenue from various sources |
| Lot 11 | Provision of security services |

**CATEGORY B - ANNUAL FRAMEWORK CONTRACTS FOR FINANCIAL YEAR 2020-2021**

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| CODE | **ITEM** |
| Lot 1 | Supply of computer Consumables and accessories |
| Lot 2 | Supply of motor Vehicles/ Cycles’ Tyres & Tubes |
| Lot 3 | Supply of fuel, Lubricants and batteries |
| Lot 4 | Supply and fixing of heavy road equipment, Spares parts and implements |
| Lot 5 | Supply of Road lime, Stone Chippings/Aggregates, Hardcore, Road gravel and dust |
| Lot 6 | Supply and installation of culverts and construction of head/wing walls and stone pitching |
| Lot 7 | Supply of road bitumen, Primer and premix |
| Lot 8 | Supply of food stuff and firewood |
| Lot 9 | Supply of general office stationery |
| Lot 10 | Hire of Road Equipment |
| Lot 11 | Facility maintenance(Cleaning , Grass cutting ,carpet cleaning and garden maintenance etc) |
| Lot 12 | Conference ,events management and catering services |
| Lot 13 | Maintenance/ servicing of computers, other office equipment and software |
| Lot 14 | Provision of printing, Photocopying, binding services and supply of printed accountable stationery/ certificates & registers |

**CATEGORY C: MANAGEMENT OF REVENUE COLLECTION FROM VARIOUS SOURCES IN KIRA MUNICIPALITY FOR FINANCIAL YEAR 2021/22**

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| Code | Item | Description | Reserve prices Taxes inclusive where applicable. |
| Lot 1 | Management of revenue Kireka main market | All lock ups, Open space and other farmers who bring food stuff and sell to the vendors. | **1,635,000/= per month** |
| Lot 2 | Management of revenue Kyaliwajjala Mubuulo market | This operates twice a month. | **300,000/= per month** |
| Lot 3 | Management of revenue Bweyogerere mubulo market | This operates four times in a month. | **500,000/= per month** |
| Lot 4 | Enforcement and management of Monthly Stickers / Loading & Off loading from Trailers, Lorries, Trucks, Pick-ups, Vans, Hawkers , Roadside vendors and School Shuttles | All the routes / roads in Kira Municipality | **7,700,000/= Per month** |
| Lot 5 | Lock ups for rent in Namugongo Division | Lock ups located in Kireka | **Front 400,000/= per month** |
| **Back 250,000/=per month** |
| Lot 6 | Enforcement of Property rates in Kireka ward:, Kamuli A,B,C and Naalya | This includes current property rates excluding arrears | **Approved Budget/Target** |
| Lot 7 | Enforcement of Property rates in Kireka ward: Kireka Ward A,B,C D and Kasokoso | This includes current property rates excluding arrears | **Approved Budget/Target** |
| Lot 8 | Enforcement of Property rates in Bweyogerere ward | This included current property rates excluding arrears | **Approved Budget/Target** |
| Lot 9 | Enforcement of Property rates in Kirinya ward | This included current property rates excluding arrears | **Approved Budget/Target** |
| Lot 10 | Enforcement of Property rates in Kyaliwajjala ward | This includes current property rates excluding arrears | **Approved Budget/Target** |
| Lot 11 | Enforcement of Property rates in Kira ward | This includes current property rates excluding arrears | **Approved Budget/Target** |
| Lot 12 | Enforcement of Property rates in Kimwanyi ward | This includes current property rates excluding arrears | **Approved Budget/Target** |
| Lot 13 | Kira Municipal Council local service tax | This includes local service tax paid by people in gainful employment and Residents employed by Institutions outside Kira Municipal Council | **Approved Budget/Target** |
| Lot 14 | Kira Municipal Council hotel tax | In Kira Division | **Approved Budget/Target** |
| Lot 15 | Kira Municipal Council hotel tax | In Bweyogerere Division | **Approved Budget/Target** |
| Lot 16 | Kira Municipal Council hotel tax | In Namugongo Division | **Approved Budget/Target** |
| Lot 17 | Kira Municipal Council bill boards and advertisement fees | In the entire Kira Municipal Council | **Approved Budget/Target** |

**2.** Kira Municipal Council now invites sealed bids from eligible bidders for the above Works, supplies and services.

**3**. Bidding will be conducted in accordance with open bidding procedures contained in the Government of Uganda’s Public Procurement and Disposal of Public Assets Act, 2003

**4**. Interested eligible bidders may obtain further information from Kira Municipal Council and inspect the bidding documents at the address given below at 9(a) from 8.00am to 5.00pm.

**5**. This invitation is open to all eligible bidders.

**6**. Acomplete set of bidding documents/Expression of Interest in English may be purchased by interested bidders on the submission of a written application to the address at 9(b) and upon payment of a non refundable fee of **100,000/=**(**One Hundred thousand Shillings) only for each item/project .** The method of payment will be **Cash to bank** to **Kira Municipal Council General Fund Account;** account number**: 9030011353486, Stanbic Bank, Kireka Branch** and a General Receipt obtained from the **Municipal Cashier.**

**7. Bidders are advised to apply for each item/lot separately.**

**8**. Bids must be delivered to the address below at 9 (C ) at or before **11.00am** on **21st May, 2021**

Late bids shall be rejected.

Bids will be opened in the presence of the bidders’ representatives, who choose to attend at the address below at 9(d) at **11.30 am** on the **21st May, 2021.**

**9**. (a) Address documents may be inspected at: **PDU- Kira Municipal Council**

(b) Address documents will be issued from: **PDU- Kira Municipal Council**

© Bids must be delivered to: **Head, PDU Kira Municipal Council**

(d) Address of bid opening: **Kira Municipal Council**

**10. The Planned Procurement Schedule is as follows;**

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| **No.** | **Activity** | **Dates** |
| **1** | Publish bid notice | **15th April, 2021** |
| **2** | Pre-Bid meeting | **N/A** |
| **3** | Bid Closing Date | **21st May, 2021** |
| **4** | Evaluation Process | **24th  May, 2021 -7th June, 2021** |
| **5** | Display and communication of best evaluated bidder notice | **11th June, 2021- 24th June, 2021** |
| **6** | Contract award | **30th June, 2021** |

**YIGA BENON**

**MUNICIPAL TOWN CLERK**