



THE REPUBLIC OF UGANDA

OFFICE OF THE TOWN CLERK
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KIRA MUNICIPAL COUNCIL WAKISO DISTRICT

IN ANY CORRESPONDENCE ON
THIS SUBJECT PLEASE QUOTE
KMC/201/1

Invitation for Prequalification of Service Providers for the provision of Works, Goods, Services for the FY 2020/21, provision of various works, supplies and services on framework Contracts for the FY 2020/21 and service providers for the management of Revenue Collection from Various sources of Kira Municipality.

1. Kira Municipality is in the process of prequalifying /soliciting, competent firms/ Companies, individuals and Associations for the provision of the above works, Services and supplies for the Financial Year 2020/2021

Item	Procurement Ref.No.	Subject of Procurement
1	Kira781/Supls/20-21/00014	Supply of one brand new motor grader to Kira Municipal Council
2	Kira781/Wrks/20-21/00001	Construction of a two classroom block with an office at Kitukutwe Primary school
3	Kira781/Wrks/20-21/00002	Construction of a staff house and a 2-stance pit latrine at Bweyogerere C/U Primary School.
4	Kira781/Wrks/20-21/00003	Construction of a staff house at St. Gonzaga Kamuli C/S Primary School

Procurement Reference Number: Kira781/Preq/2020-2021/00001 FOR FINANCIAL YEAR 2020-2021

PREQUALIFICATION CATEGORY A (I) – WORKS	
CODE	ITEM
Lot 1	Supply & Installation of H.D.P.E Tanks
Lot 2	Construction of Buildings and Toilets
Lot 3	Electrical and Mechanical Works

PREQUALIFICATION CATEGORY A (II) - SUPPLIES

CODE	ITEM
Lot 1	Office and school Furniture
Lot 2	Office equipment including ; computers, photocopiers, printers ,etc
Lot 3	Nursery seeds, tree seedling, implements and equipments, tree planting and maintenance
Lot 4	Agricultural and veterinary products, drugs and vaccines
Lot 5	Local breeding chicken, Poultry Layers, Broilers and health kits
Lot 6	Supply of industrial sewing/knitting machines
Lot 7	Supply and installation of energy saving stoves
Lot 8	Supply and installation of road name signage

PREQUALIFICATION CATEGORY A (III) – SERVICES

CODE	ITEM
a)	CONSULTANCY SERVICES
Lot 1	Architectural & engineering
Lot 2	Physical Planning & Geographical Information System
Lot 3	Valuation of ratable properties

b)	NON CONSULTANCY SERVICES
Lot 4	Debt collection & Auctioneers
Lot 5	Provision of Insurance Services
Lot 6	Maintenance/Servicing & repairs of Motor vehicles & Motor Cycles
Lot 7	Provision of Legal Services
Lot 8	Provision of engraving services
Lot 9	Examination of food handlers, beverages and saloon operators
Lot 10	Expression of interest to undertake Labour based routine maintenance as headmen/women
Lot 11	Provision of Environmental Impact Assessment Services
Lot 12	Collection of revenue from various sources

CATEGORY B - ANNUAL FRAMEWORK CONTRACTS FOR FINANCIAL YEAR 2020-2021

CODE	ITEM
Lot 1	Supply of computer Consumables and accessories
Lot 2	Supply of motor Vehicles/ Cycles' Tyres & Tubes
Lot 3	Supply of tools , road signs and protective wares
Lot 4	Supply of fuel, Lubricants and batteries
Lot 5	Supply and fixation of heavy road equipment, Spares parts and implements
Lot 6	Supply of Road lime, Stone Chippings/Aggregates,Hardcore, Road gravel and dust
Lot 7	Supply and installation of culverts and construction of head/wing walls and stone pitching
Lot 8	Supply of road bitumen, Primer and premix
Lot 9	Supply of food stuff and firewood
Lot 10	Supply of general office stationery
Lot 11	Hire of Road Equipment
Lot 12	Facility maintenance(Cleaning , Grass cutting ,carpet cleaning and garden maintenance etc)
Lot 13	Conference ,events management and catering services
Lot 14	Maintenance/ servicing of computers, other office equipments and software
Lot 15	Provision of printing, Photocopying, binding services and supply of printed accountable stationery/mock/ certificates, registers, exams & form X

CATEGORY C: MANAGEMENT OF REVENUE COLLECTION FROM VARIOUS SOURCES IN KIRA MUNICIPALITY FOR FINANCIAL YEAR 2020-21

Code	Item	Description	Reserve prices Taxes inclusive where applicable.
Lot 1	Kireka main market	All lock ups, Open space and other farmers who bring food stuff and sell to the vendors.	1,635,000/= per month
Lot 2	Kyaliwajjala Mubuulo market	This operates twice a month.	250,000/= per month
Lot 3	Martyrs Day revenue centre in Kira Municipal council	All vendors selling food stuffs and other general merchandized within Kyaliwajjala ward specifically on Martyrs' days	1,500,000/=
Lot 4	Kireka Farmers Market	All vendors occupying stalls and open space in the	2,600,000/= per

		market and those who sell food stuff, fish to the vendors.	month
Lot 5	Bweyogerere mubulo market	This operates four times in a month.	600,000/= per month
Lot 6	Monthly Stickers / Loading & Off loading from Trailers, Lorries, Trucks, Pick-ups, Vans, Hawkers , Roadside vendors and School Shuttles	All the routes / roads in Kira Municipality	9,522,000/= Per month
Lot 7	Property tax-Kireka ward:, Kamuli A,B,C and Naalya	This includes current property tax and arrears.	Approved Budget/Target
Lot 8	Property tax-Kireka ward: Kireka Ward A,B,C D and Kasokoso	This includes current property tax and arrears.	Approved Budget/Target
Lot 9	Property tax-Bweyogerere ward	This included current property tax and arrears	Approved Budget/Target
Lot 10	Property tax- Kirinya ward	This included current property tax and arrears	Approved Budget/Target
Lot 11	Property tax-Kyaliwajjala ward	This includes current property tax and arrears	Approved Budget/Target
Lot 12	Property tax- Kira and Kimwanyi wards	This includes current property tax and arrears	Approved Budget/Target
Lot 13	Kira Municipal Council local service tax	This includes local service tax paid by people in gainful employment and Residents employed by Institutions outside Kira Municipal Council	Approved Budget/Target
Lot 14	Kira Municipal Council hotel tax	In Kira Division	Approved Budget/Target
Lot 15	Kira Municipal Council hotel tax	In Bweyogerere Division	Approved Budget/Target
Lot 16	Kira Municipal Council hotel tax	In Namugongo Division	Approved Budget/Target
Lot 17	Kira Municipal Council bill boards and advertisement fees	In the entire Kira Municipal Council	Approved Budget/Target

2. Kira Municipal Council now invites sealed bids from eligible bidders for the above Works, supplies and services.

3. Bidding will be conducted in accordance with open bidding procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003

4. Interested eligible bidders may obtain further information from Kira Municipal Council and inspect the bidding documents at the address given below at 9(a) from 8.00am to 5.00pm.

5. This invitation is open to all eligible bidders.

6. A complete set of bidding documents/Expression of Interest in English may be purchased by interested bidders on the submission of a written application to the address at 9(b) and upon payment of a non refundable fee of **100,000/=(One Hundred thousand Shillings) only for each item/project** . The method of payment will be **Cash to bank to Kira Municipal Council General Fund Account; account number: 9030011353486, Stanbic Bank, Kireka Branch** and a General Receipt obtained from the **Municipal Cashier**.

7. **Bidders are advised to apply for each item/lot separately.**

8. Bids must be delivered to the address below at 9 (C) at or before **11.00am on 17th September 2020**

Late bids shall be rejected.

Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 9(d) at **11.30 am on the 17th September 2020**

9. (a) Address documents may be inspected at: **PDU- Kira Municipal Council**

(b) Address documents will be issued from: **PDU- Kira Municipal Council**

© Bids must be delivered to: **Head, PDU Kira Municipal Council**

(d) Address of bid opening: **Kira Municipal Council**

10. The Planned Procurement Schedule is as follows;

No.	Activity	Dates
1	Publish bid notice	20th August, 2020
2	Pre-Bid meeting	N/A
3	Bid Closing Date	17th September 2020
4	Evaluation Process	18th September 2020-30th September, 2020
5	Display and communication of best evaluated bidder notice	01st October ,2020 -15th October ,2020
6	Contract award	19th October, 2020

YIGA BENON
MUNICIPAL TOWN CLERK